Charles University, Faculty of Medicine in Hradec Králové Dean's measure No. 19/2020

Ref. UKLFHK/462945/2020

Title: Provision of Personal Protective Equipment, Detergents, Cleaning Agents and Disinfectants

Validity and effectiveness: on the day of the Dean's signature

Article 1 Initial Provisions

This measure determines the provision of personal protective equipment (hereinafter 'PPE'), detergents, cleaning agents, and disinfectants in the specific conditions of the departments of the Faculty of Medicine in Hradec Králové (hereinafter also the 'LF HK') in accordance with Act No. 262/2006 Coll., Labour Code, as amended, Government Regulation No. 495/2001 Coll., laying down the scope and conditions for the provision of personal protective equipment, detergents, cleaning agents and disinfectants, as amended, and Regulation (EU) 2016/425 of the European Parliament and of the Council of 9 March 2016 on personal protective equipment and repealing Council Directive 89/686/EEC and other relevant and successor regulations.

Article 2 Purpose

The purpose of this Measure is the provision of personal protective equipment, based on a risk assessment and specific working conditions to ensure personal protection at work of the staff at the Faculty of Medicine in Hradec Králové and of other persons operating with knowledge of the LF HK at its workplaces (Article 5, hereinafter referred to as 'authorized persons') and the determination of responsibility, scope, and conditions for the provision of PPE and detergents, cleaning agents, and disinfectants.

Article 3 Scope of Validity

- 1. This regulation is binding for all employees of the Faculty of Medicine in Hradec Králové and also applies to other authorized persons who carry out activities for the LF HK and activities within the scope of its competence and designation at its workplaces.
- 2. This Measure does not provide for the provision of PPE to students during the teaching of clinical subjects at the workplaces of the University Hospital Hradec Králové (hereinafter 'the FN HK').

Article 4

Personal Protective Equipment (PPE) and the Conditions under Which It Is Provided

- 1. If it is not possible to eliminate the risks of the work activity or to reduce them sufficiently by the means of collective protection or measures in the field of organization of work, the LF HK shall provide staff and other authorized persons with PPE.
- 2. PPE is personal protective equipment which meets the requirements laid down in the directly applicable European Union Regulation on protective equipment and which is designed to protect employees and other authorized persons from risks which could endanger their life, safety, or health at work.

3. PPE

- a) must protect against risks, and its use must not present any additional risk,
- b) must not endanger the health of persons and must not impede the performance of work,
- c) must be adapted to the physical conditions of the person using it and to their state of health,
- d) must comply with existing workplace conditions.
- 4. When PPE is used by multiple people (e.g., frost-resistant gloves, face shields, safety goggles for students), PPE must be disinfected after each use.
- 5. When using multiple PPE at the same time, these PPE must be compatible with each other.
- 6. In an environment in which clothing or footwear is subject to extreme wear or contamination during work or performs a protective function, the LF HK also provides work clothing or footwear as personal protective equipment. Work clothing and footwear provided for other reasons (e.g., representation of the LF HK), as well as apparel and equipment used during road transport, are not considered PPE and are not provided under this Measure.
- 7. The LF HK provides PPE based on an assessment of specific risks and specific conditions of work.
- 8. The LF HK provides PPE free of charge and must not substitute this obligation by financial transactions.
- 9. The LF HK provides maintenance (unless otherwise specified in this Measure) and a check of the condition and use of the PPE.
- 10. The PPE is the property of the LF HK.
- 11. The employees and other authorized persons shall use the PPE assigned only at the LF HK workplaces and only for the purposes for which it is intended. A breach of this obligation shall be considered as a breach of the employees' duties or a disciplinary offense.

Article 5 Provision of PPE to Employees and Other Authorized Persons

1. The LF HK shall provide PPE to employees in an employment relationship, to employees working under contracts for work outside of the employment relationship, and to other authorized persons before any work or activity is carried out.

- 2. If, in the case of multiple concurrent positions of one employee or another authorized person, the same PPE is established for those positions, the LF HK shall provide the PPE only once to the employee or other authorized person.
- 3. The LF HK also provides PPE to students in the quantity and extent necessary for teaching and practical seminars, except for work clothing and footwear. PPE selection is determined by the supervisor of the practical seminars.

Article 6 Responsibility

Responsibility for the identification of risks at the workplace, the submission of applications for PPE, the provision of PPE, its maintenance in usable condition, cleaning, washing and disinfection, the recording and control of PPE use and for familiarizing employees and other authorized persons with instructions on the use of the PPE, guidance on its use, method of storage, maintenance and time of use, and risks the PPE protects from, lies with heads of institutes, clinics, departments, Dean's Office, and other parts of the LF HK (hereinafter 'the head of department'). The head of department may delegate the individual activities to another employee (hereinafter the 'employee responsible').

Article 7 Determination of PPE Needed

- 1. The determination and allocation of PPE to employees and other authorized persons shall be carried out by the head of department or the employee responsible on the basis of a work risk assessment.
- 2. The head of department or employee responsible, in cooperation with the EH&S technician, will perform risk assessment of the given workplace based on the Risk Assessment Table for the Selection and Use of PPE and determine the necessary PPE for the workplace to protect people from hazards during work (Annex 1 The Determined PEE for Each Workplace).
- 3. In the event of changes at the workplace that affect the safety and health of persons, the creation or risk of new hazards, or other changes (e.g., new technology, new job), the head of the department or the employee responsible informs the EH&S technician of the new facts, and they will work together to evaluate the risks and determine the necessary PPE. The EH&S technician will prepare the exceptional determination of the PPE, which they will forward for approval to the Secretary of the LF HK. After approval of the exceptional determination of PPE, the PPE will be issued to the department.

Article 8 Purchase and Issue of PPE

- 1. The purchase of the necessary PPE is carried out by the Operational and Technical Department (PTO) in cooperation with the EH&S technician, who checks the suitability of the PPE purchased and the fulfilment of the legislative requirements set for the PPE.
- 2. The issue of PPE per site is done by the PTO upon Application for the Issue of PPE, signed by the

- head of department or the employee responsible. Prior to the issue of PPE, the EH&S technician checks the application for compliance with department-specific PPE.
- 3. The PTO shall ensure that PPE is stored and kept in appropriate areas prior to its provision so that its protective function is not impaired or reduced and is available in sufficient quantities to meet the needs of the workplace.

Article 9 Recording of PPE Provision

- 1. The records of the PPE issued are kept at each workplace on the PPE Issue and Return Cards. In the case of a previously established other written form of PPE recording at the workplace, this record may be continued only if it fulfils all the requirements of the PPE Issue and Return Card, or the workplace may implement a (recommended) unified method of recording PPE at the LF HK.
- 2. The employee shall always confirm by their signature on the PPE Issue and Return Card, or any other equivalent record according to paragraph 1, that they have received the PPE at the workplace and, where appropriate, acknowledge where the PPE is stored for their use as required (e.g., disposable gloves). They also certify by this signature that they are familiar with the instructions at the workplace, have been instructed how to use the PPE, including the manner in which PPE is kept, maintained and used, and informed of the risks that PPE protects them from.

Article 10 PPE Washing and Maintenance

- 1. Employees and authorized persons shall exercise sufficient PPE hygiene standards and maintenance, and timely washing and cleaning (unless otherwise provided for in this Measure).
- 2. The washing and cleaning of work clothing and towels is arranged, for employees and other authorized persons, by the workplace Vivarium via the FN HK laundry.
- 3. The employee (or other authorized person) must appropriately label their workwear (e.g., by stitching the initials of their first and last name and the name of the workplace).
- 4. The receipt of dirty laundry and the issuing of clean laundry are carried out by the authorized Vivarium employees, always in bulk for each entire LF HK department, on a specified working day, at a frequency of once per 14 days, at a collection point in the specified working area of the Vivarium.
- 5. Workwear contaminated by antineoplastic agents is subject to a special regime. Immediately after the completion of the work with antineoplastic agents, the user is required to store such clothing at the workplace in a black PE bag which they will firmly bind and to which they will attach a label stating the inserted laundry. The sealed PE bag remains stored at the workplace until the collection date (handover to Vivarium). The contents of the bag and the record of inserted laundry can be supplemented.
- 6. On the day of the collection of dirty laundry, the sealed and labelled PE bags are handed over with the other laundry at a collection point at the Vivarium, where they are stored separately in a black

cloth bag for transport to the HK FN. The number of laundry pieces contaminated by antineoplastic agents shall be recorded separately in the list of laundry handed over to the FN HK.

Article 11 PPE Replacement and Return

- 1. To allow for the optimizing of PPE stock, approximate time limits for the exchange of PPE are set. However, PPE must always be replaced when its protective function is impaired by wear or damage.
- 2. At each change, the employee (authorized person) is obliged to return worn or damaged PPE to the PTO, where, upon Application for the Issue of PPE or Confirmation of the Disposal Commission, they will receive other PPE in exchange. The replacement shall be signed by the employee (authorized person) at the workplace in the PPE Issue and Return Card or other equivalent record.
- 3. In the event of a proven loss, wilful damage, unauthorized use, reckless handling, or failure to return PPE, the employee (authorized person) is obliged to compensate the LF HK for the damage corresponding to the residual value of the PPE. This does not apply to cases where it is proven that the occurred loss or other damage is not due to the fault of the employee or the authorized person.
- 4. At the end of the work relationship with the LF HK or the work for the LF HK, employees and other authorized persons are obliged to return the PPE belonging to the LF HK to the PTO in a condition corresponding to proportionate wear and tear. Work footwear is non-returnable. In this case, the LF HK shall be entitled to claim compensation from the employee or other authorized person in the amount of the residual value of the work footwear at the date of termination of the user's relationship with the LF HK. In the event of termination of the employee's employment relationship during the probationary period or the user's activity at a comparable time, the employee (or other authorized person) is obliged to reimburse for the full value of the work footwear.
- 5. The residual value of the PPE referred to in paragraph 3 or of the work footwear referred to in paragraph 4 shall be determined by the Economic Division taking into account the period of use and the normal depreciation of value (amortization).
- 6. Returns of PPE are recorded at the workplace in the PPE Issue and Return Card or another equivalent record. The returns of PPE will be confirmed by the signature of the head of the department or responsible employee in the records.
- 7. The state of the returned PPE will be assessed by the Disposal Commission. If, due to the wear, the returned PPE is no longer able to fulfil its function, it will be discarded.

Article 12 Provision of Detergents, Cleaning Agents and Disinfectants

1. For employees (authorized persons) who come into contact with substances that may cause skin irritation or contamination, i.e., depending on the activity carried out, the LF HK provides detergents and cleaning agents – soap, liquid soap, washing emulsions, cleaning pastes.

- 2. In order to prevent the development and spread of infectious diseases connected to work activity or presence at the LF HK premises, the LF provides disinfectants to individuals at its workplaces. Protective ointments and other agents with a disinfectant effect are also considered disinfectants.
- 3. The number of detergents, cleaning agents, and disinfectants is listed in the document Provision of Detergents, Cleaning Agents and Disinfectants.
- 4. Provision of detergents, cleaning agents and disinfectants is also carried out through installed and regularly replenished soap, washing emulsions and cleaning paste dispensers, placed at sanitary facilities and other designated locations at the LF HK premises.
- 5. Provision of protective ointments with disinfectant effect and disinfectants is also carried out through installed and free, regularly replenished dispensers, located at sanitary facilities and other designated locations at the LF HK premises.
- 6. The provision of towels for all kinds of work is also carried out through the provided and regularly refilled disposable hand towel dispensers placed at sanitary facilities and other designated locations at the LF HK premises.
- 7. According to individual requirements, some workplaces may be provided with cloth towels, with a minimum of two towels per year.
- 8. The issuing of detergents, cleaning agents and disinfectants is carried out according to the requirements and needs of the workplaces and recorded by the PTO.

Article 13 Final Provisions

- 1. Annex 1 to this Measure is The Determined PPE for Each Workplace.
- 2. Other referenced forms and documents are listed and available on the Faculty website, in the forms and methodologies section of the Operational and Technical Department.
- 3. The Dean's measure No. 14/2016-2017 Provision of Personal Protective Equipment, Detergents, Cleaning Agents and Disinfectants of 15th December 2017 is hereby repealed.
- 4. This Measure shall be valid and take effect on the date of the Dean's signature.

In Hradec Králové on 13th January 2021

prof. MUDr. Jiří Mand'ák, Ph.D. Dean of the Faculty

The Determined PPE for Each Workplace

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Department of Anatomy

Academic staff/Scientific staff/Assistant professor/Assistant/Lab technician

	personal / per workplace	pcs.	lifetime in months	risk assessment
work overcoat white	personal	7	at least 36	L 0,3
fleece vest white / sweatshirt white	personal	2	at least 36	L 0,7
work shirt white / T-shirt white	personal	7	at least 36	L 0,3
work trousers white	personal	7	at least 36	J 0,3
work footwear white, non-slip with anti-static finish, loafer / sandal / mule	personal	1	at least 18	10,3,4,8

Teaching Assistant – Graphic designer

	personal / per workplace	pcs.	lifetime in months	risk assessment
work overcoat white	personal	4	at least 36	L 0,3
work shirt white / T-shirt white	personal	4	at least 36	L 0,3
work trousers white	personal	4	at least 36	J 0,3
work footwear white, non-slip with anti-static finish, loafer / sandal / mule	personal	1	at least 18	10,3,4,8

Lab Technician, Autopsy

	personal / per workplace	pcs.	lifetime in months	risk assessment
overcoat white / blue	personal	7	at least 36	L 0,3
fleece vest white or dark / sweatshirt white or dark	personal	2	at least 36	L 0,7
shirt white / T-shirt white	personal	7	at least 36	L 0,3
trousers white	personal	5	at least 36	J 0,3
two-piece workwear / work dungarees / overall	personal	2	at least 36	N 0,3
headwear / operating cap cotton	personal	2	at least 36	A 7,12,16,17,18,19,20,21
work footwear white, non-slip with anti-static finish, loafer / sandal / mule	personal	1	at least 18	1 0,3,4,8

Janitor

	personal / per workplace	pcs.	lifetime in months	risk assessment
work shirt white / T-shirt white	personal	2	at least 36	L 0,3
work trousers white	personal	2	at least 36	J 0,3
work footwear white, non-slip with anti-static finish, loafer / sandal / mule	personal	1	at least 18	I 0,3,4,8

Secretary

	personal / per workplace	pcs.	lifetime in months	risk assessment
work overcoat white / blue	personal	2	at least 36	L 0,3
fleece vest white / sweatshirt white	personal	2	at least 36	L 0,7
work footwear white, non-slip with anti-static finish, loafer /				
sandal / mule	personal	1	at least 18	1 0,3,4,8
	at the			
textile gloves (cotton)	workplace	1	at least 12	G 0,3

Additional equipment – working in body preparation, laboratory, autopsy lab

	personal / per			
	workplace	pcs.	lifetime in months	risk assessment
	at the	as		
safety goggles	workplace	required	at least 36	C 3,12,16
	at the	as		
face shield	workplace	required	at least 36	E 3,12,16
respiratory protection, specifications according to the activity	at the	as	according to the	
performed	workplace	required	instructions	D 13,17,18,19,20
	at the	as		G
disposable gloves (latex/nitrile/vinyl)	workplace	required	disposable	12,14,15,16,18,19,20,21

Additional equipment – working in wet conditions

	personal / per workplace	pcs.	lifetime in months	risk assessment
rubber boots white, non-slip	personal	1	at least 60	I 3,4,15,16
·	at the	as		
rubber gloves with textile insert	workplace	required	as required	G 0,3,7,15,16
	at the	as		
apron rubberized white	workplace	required	at least 36	L 16

Department of Medical Biology and Genetics

Academic staff/Scientific staff/Assistant professor/Assistant/Lab technician

	personal / per workplace	pcs.	lifetime in months	risk assessment
work overcoat white	personal	7	at least 36	L 0,3
fleece vest white / sweatshirt white	personal	2	at least 36	L 0,7
work shirt white / T-shirt white	personal	7	at least 36	L 0,3
work trousers white	personal	7	at least 36	J 0,3
work footwear white, non-slip with anti-static finish, loafer / sandal / mule	personal	1	at least 18	10,3,4,8

Secretary

	personal / per workplace	pcs.	lifetime in months	risk assessment
work overcoat white / blue	personal	2	at least 36	L 0,3
fleece vest white / sweatshirt white	personal	2	at least 36	L 0,7
work footwear white, non-slip with anti-static finish, loafer / sandal / mule	personal	1	at least 18	10,3,4,8
textile gloves (cotton)	at the workplace	1	at least 12	G 0,3

Additional equipment – working in a laboratory

	personal / per			
	workplace	pcs.	lifetime in months	risk assessment
	at the	as		
safety goggles	workplace	required	at least 36	C 3,12,16
	at the	as		
face shield	workplace	required	at least 36	E 3,12,16
respiratory protection, specifications according to the activity	at the	as	according to the	
performed	workplace	required	instructions	D 13,17,18,19,20
	at the	as		G
disposable gloves (latex/nitrile/vinyl)	workplace	required	disposable	12,14,15,16,18,19,20,21

Additional equipment – working in a biological laboratory

	personal / per			
	workplace	pcs.	lifetime in months	risk assessment
work footwear white, non-slip with anti-static finish, loafer /				
sandal / mule	personal	1	at least 36	1 0,3,4,8
	at the	as		
safety goggles	workplace	required	at least 36	C 3,12,16
	at the	as		
face shield	workplace	required	at least 36	E 3,12,16
respiratory protection, specifications according to the activity	at the	as	according to the	
performed	workplace	required	instructions	D 13,17,18,19,20
	at the	as		G
disposable gloves (latex/nitrile/vinyl)	workplace	required	disposable	12,14,15,16,18,19,20,21

	personal / per workplace	pcs.	lifetime in months	risk assessment
	at the	as		
gloves frost-resistant / cryogenic	workplace	required	at least 36	G 7,16
	at the	as		
protective goggles / face shield	workplace	required	at least 36	C E 16

Department of Physiology

Academic staff/Scientific staff/Assistant professor/Assistant

	personal / per workplace	pcs.	lifetime in months	risk assessment
work overcoat white	personal	5	at least 36	L 0,3
fleece vest white / sweatshirt white	personal	2	at least 36	L 0,7
work shirt white / T-shirt white	personal	5	at least 36	L 0,3
work trousers white	personal	5	at least 36	J 0,3
work footwear white, non-slip with anti-static finish, loafer / sandal / mule	personal	1	at least 18	1 0,3,4,8

Lab Technician

	personal / per workplace	pcs.	lifetime in months	risk assessment
work overcoat white	personal	7	at least 36	L 0,3
fleece vest white / sweatshirt white	personal	2	at least 36	L 0,7
work shirt white / T-shirt white	personal	7	at least 36	L 0,3
work trousers white	personal	7	at least 36	J 0,3
work footwear white, non-slip with anti-static finish, loafer / sandal / mule	personal	1	at least 18	1 0,3,4,8

Secretary

	personal / per workplace	pcs.	lifetime in months	risk assessment
work overcoat white / blue	personal	2	at least 36	L 0,3
fleece vest white / sweatshirt white	personal	2	at least 36	L 0,7
work footwear white, non-slip with anti-static finish, loafer / sandal / mule	personal	1	at least 18	10,3,4,8
textile gloves (cotton)	at the workplace	1	at least 12	G 0,3

Additional equipment – working in a laboratory

	personal / per			
	workplace	pcs.	lifetime in months	risk assessment
		as		
safety goggles	personal	required	at least 36	C 3,12,16
	at the	as		
face shield	workplace	required	at least 36	E 3,12,16
respiratory protection, specifications according to the activity	at the	as	according to the	
performed	workplace	required	instructions	D 13,17,18,19,20
hearing protection, specifications according to the activity	at the	as	according to the	
performed	workplace	required	instructions	B 11
	at the	as		G
disposable gloves (latex/nitrile/vinyl)	workplace	required	disposable	12,14,15,16,18,19,20,21

	personal / per			
	workplace	pcs.	lifetime in months	risk assessment
	at the	as		
gloves frost-resistant / cryogenic	workplace	required	at least 36	G 7,16
	at the	as		
protective goggles / face shield	workplace	required	at least 36	C E 16

Department of Histology and Embryology

Academic staff/Scientific staff/Assistant professor/Assistant/Lab technician

	personal / per workplace	pcs.	lifetime in months	risk assessment
work overcoat white	personal	7	at least 36	L 0,3
fleece vest white / sweatshirt white	personal	2	at least 36	L 0,7
work shirt white / T-shirt white	personal	7	at least 36	L 0,3
work trousers white	personal	7	at least 36	J 0,3
work footwear white, non-slip with anti-static finish, loafer / sandal / mule	personal	1	at least 18	10,3,4,8

Secretary

	personal / per workplace	pcs.	lifetime in months	risk assessment
work overcoat white / blue	personal	2	at least 36	L 0,3
fleece vest white / sweatshirt white	personal	2	at least 36	L 0,7
work footwear white, non-slip with anti-static finish, loafer / sandal / mule	personal	1	at least 18	10,3,4,8
textile gloves (cotton)	at the workplace	1	at least 12	G 0,3

Additional equipment – working in a laboratory

	personal / per			
	workplace	pcs.	lifetime in months	risk assessment
	at the	as		
safety goggles	workplace	required	at least 36	C 3,12,16
	at the	as		
face shield	workplace	required	at least 36	E 3,12,16
respiratory protection, specifications according to the activity	at the	as	according to the	
performed	workplace	required	instructions	D 13,17,18,19,20
	at the	as		G
disposable gloves (latex/nitrile/vinyl)	workplace	required	disposable	12,14,15,16,18,19,20,21

	personal / per		•	
	workplace	pcs.	lifetime in months	risk assessment
	at the	as		
gloves frost-resistant / cryogenic	workplace	required	at least 36	G 7,16
	at the	as		
protective goggles / face shield	workplace	required	at least 36	C E 16

Department of Preventive Medicine

Academic staff/Scientific staff

	personal / per workplace	pcs.	lifetime in months	risk assessment
work overcoat white	personal	5	at least 36	L 0,3
fleece vest white / sweatshirt white	personal	2	at least 36	L 0,7
work shirt white / T-shirt white	personal	5	at least 36	L 0,3
work trousers white	personal	5	at least 36	J 0,3
work footwear white, non-slip with anti-static finish, loafer / sandal / mule	personal	1	at least 18	10,3,4,8

Assistant professor/Assistant/Lab technician

	personal / per workplace	pcs.	lifetime in months	risk assessment
work overcoat white	personal	7	at least 36	L 0,3
fleece vest white / sweatshirt white	personal	2	at least 36	L 0,7
work shirt white / T-shirt white	personal	7	at least 36	L 0,3
work trousers white	personal	7	at least 36	J 0,3
work footwear white, non-slip with anti-static finish, loafer / sandal / mule	personal	1	at least 18	10,3,4,8

Secretary/Documentarist

	personal / per workplace	pcs.	lifetime in months	risk assessment
work overcoat white / blue	personal	2	at least 36	L 0,3
fleece vest white / sweatshirt white	personal	2	at least 36	L 0,7
work footwear white, non-slip with anti-static finish, loafer / sandal / mule	personal	1	at least 18	10,3,4,8
textile gloves (cotton)	at the workplace	1	at least 12	G 0,3

Additional equipment – working in a biological and chemical laboratory

	personal / per			
	workplace	pcs.	lifetime in months	risk assessment
	at the	as		
safety goggles	workplace	required	at least 36	C 3,12,16
	at the	as		
face shield	workplace	required	at least 36	E 3,12,16
respiratory protection, specifications according to the activity	at the	as	according to the	
performed	workplace	required	instructions	D 13,17,18,19,20
	at the	as	•	G
disposable gloves (latex/nitrile/vinyl)	workplace	required	disposable	12,14,15,16,18,19,20,21

Additional equipment – working in a cell culture laboratory

	personal / per workplace	pcs.	lifetime in months	risk assessment
work footwear white, non-slip with anti-static finish, loafer /				
sandal / mule	personal	1	at least 36	1 0,3,4,8
	at the	as		
safety goggles	workplace	required	at least 36	C 3,12,16
	at the	as		
face shield	workplace	required	at least 36	E 3,12,16

respiratory protection, specifications according to the activity	at the	as	according to the	
performed	workplace	required	instructions	D 13,17,18,19,20
	at the	as		G
disposable gloves (latex/nitrile/vinyl)	workplace	required	disposable	12,14,15,16,18,19,20,21

Additional equipment – working in wet conditions

	personal / per workplace	pcs.	lifetime in months	risk assessment
rubber boots white, non-slip	personal	1	at least 60	I 3,4,15,16
	at the	as		
rubber gloves with textile insert	workplace	required	as required	G 0,3,7,15,16
	at the	as		
apron rubberized white	workplace	required	at least 36	L 16

Department of Medical Biophysics

Academic staff/Scientific staff/Assistant professor/Assistant/Lab technician

	personal / per workplace	pcs.	lifetime in months	risk assessment
work overcoat white	personal	5	at least 36	L 0,3
fleece vest white / sweatshirt white	personal	2	at least 36	L 0,7
work shirt white / T-shirt white	personal	5	at least 36	L 0,3
work trousers white	personal	5	at least 36	J 0,3
work footwear white, non-slip with anti-static finish, loafer / sandal / mule	personal	1	at least 18	10,3,4,8

Secretary

	personal / per workplace	pcs.	lifetime in months	risk assessment
work overcoat white / blue	personal	2	at least 36	L 0,3
fleece vest white / sweatshirt white	personal	2	at least 36	L 0,7
work footwear white, non-slip with anti-static finish, loafer /				
sandal / mule	personal	1	at least 18	10,3,4,8
	at the			
textile gloves (cotton)	workplace	1	at least 12	G 0,3

Additional equipment – working in a laboratory, 3D printing laboratory, the biomaterials laboratory

	personal / per			
	workplace	pcs.	lifetime in months	risk assessment
	at the			
apron rubberized white	workplace	1	at least 60	L 16
	at the	as		
safety goggles	workplace	required	at least 36	C 3,12,16
	at the	as		
face shield	workplace	required	at least 36	E 3,12,16
respiratory protection, specifications according to the activity	at the	as	according to the	
performed	workplace	required	instructions	D 13,17,18,19,20
	at the	as		G
disposable gloves (latex/nitrile/vinyl)	workplace	required	disposable	12,14,15,16,18,19,20,21

Additional equipment – a person with a handicap (paraplegic)

	personal / per workplace	pcs.	lifetime in months	risk assessment
gel pad for seating	personal	1	at least 36	
special working footwear	personal	1	at least 18	10,3,4,8

Department of Medical Biochemistry

Academic staff/Scientific staff/Assistant professor/Assistant/Lab technician

	personal / per workplace	pcs.	lifetime in months	risk assessment
work overcoat white	personal	7	at least 36	L 0,3
fleece vest white / sweatshirt white	personal	2	at least 36	L 0,7
work shirt white / T-shirt white	personal	7	at least 36	L 0,3
work trousers white	personal	7	at least 36	J 0,3
work footwear white, non-slip with anti-static finish, loafer / sandal / mule	personal	1	at least 18	1 0,3,4,8

Secretary

	personal / per workplace	pcs.	lifetime in months	risk assessment
work overcoat white / blue	personal	2	at least 36	L 0,3
fleece vest white / sweatshirt white	personal	2	at least 36	L 0,7
work footwear white, non-slip with anti-static finish, loafer / sandal / mule	personal	1	at least 18	I 0,3,4,8
textile gloves (cotton)	at the workplace	1	at least 12	G 0,3

Additional equipment – working in a laboratory

	personal / per			
	workplace	pcs.	lifetime in months	risk assessment
	at the	as		
safety goggles	workplace	required	at least 36	C 3,12,16
	at the	as		
face shield	workplace	required	at least 36	E 3,12,16
respiratory protection, specifications according to the activity	at the	as	according to the	
performed	workplace	required	instructions	D 13,17,18,19,20
	at the	as	•	G
disposable gloves (latex/nitrile/vinyl)	workplace	required	disposable	12,14,15,16,18,19,20,21

Additional equipment – working in a laboratory with special operations

	personal / per			
	workplace	pcs.	lifetime in months	risk assessment
work footwear white, non-slip with anti-static finish, loafer /				
sandal / mule	personal	1	at least 36	1 0,3,4,8
	at the	as		
safety goggles	workplace	required	at least 36	C 3,12,16
	at the	as		
face shield	workplace	required	at least 36	E 3,12,16
respiratory protection, specifications according to the activity	at the	as	according to the	
performed	workplace	required	instructions	D 13,17,18,19,20
	at the	as		G
disposable gloves (latex/nitrile/vinyl)	workplace	required	disposable	12,14,15,16,18,19,20,21

Additional equipment – working in wet conditions

	personal / per			
	workplace	pcs.	lifetime in months	risk assessment
rubber boots white, non-slip	personal	1	at least 60	I 3,4,15,16
	at the	as		
rubber gloves with textile insert	workplace	required	as required	G 0,3,7,15,16
	at the	as		
apron rubberized white	workplace	required	at least 36	L 16

Additional equipment – working with animals

	personal / per			
	workplace	pcs.	lifetime in months	risk assessment
	at the	as		
gloves for handling animals	workplace	required	as required	G 3

	personal / per workplace	pcs.	lifetime in months	risk assessment
gloves frost-resistant / cryogenic	at the workplace	as required	at least 36	G 7,16
protective goggles / face shield	at the workplace	as required	at least 36	C E 16

Department of Pharmacology

Academic staff/Scientific staff/Assistant professor/Assistant/Lab technician

	personal / per workplace	pcs.	lifetime in months	risk assessment
work overcoat white	personal	7	at least 36	L 0,3
fleece vest white / sweatshirt white	personal	2	at least 36	L 0,7
work shirt white / T-shirt white	personal	7	at least 36	L 0,3
work trousers white	personal	7	at least 36	J 0,3
work footwear white, non-slip with anti-static finish, loafer / sandal / mule	personal	1	at least 18	I 0,3,4,8

Secretary

	personal / per workplace	pcs.	lifetime in months	risk assessment
work overcoat white / blue	personal	2	at least 36	L 0,3
fleece vest white / sweatshirt white	personal	2	at least 36	L 0,7
work footwear white, non-slip with anti-static finish, loafer /				
sandal / mule	personal	1	at least 18	1 0,3,4,8
	at the			
textile gloves (cotton)	workplace	1	at least 12	G 0,3

Additional equipment – working in a laboratory

	personal / per			
	workplace	pcs.	lifetime in months	risk assessment
	at the	as		
safety goggles	workplace	required	at least 36	C 3,12,16
	at the	as		
face shield	workplace	required	at least 36	E 3,12,16
respiratory protection, specifications according to the activity	at the	as	according to the	
performed	workplace	required	instructions	D 13,17,18,19,20
	at the	as		G
disposable gloves (latex/nitrile/vinyl)	workplace	required	disposable	12,14,15,16,18,19,20,21

Additional equipment – working in an in vitro laboratory

	personal / per workplace	pcs.	lifetime in months	risk assessment
work footwear white, non-slip with anti-static finish, loafer /				
sandal / mule	personal	1	at least 36	1 0,3,4,8
safety goggles	at the workplace	as required	at least 36	C 3,12,16
face shield	at the workplace	as required	at least 36	E 3,12,16
respiratory protection, specifications according to the activity	at the	as	according to the	
performed	workplace	required	instructions	D 13,17,18,19,20
	at the	as		G
disposable gloves (latex/nitrile/vinyl)	workplace	required	disposable	12,14,15,16,18,19,20,21

Additional equipment – working in wet conditions

	personal / per			
	workplace	pcs.	lifetime in months	risk assessment
rubber boots white, non-slip	personal	1	at least 60	I 3,4,15,16
	at the	as		
rubber gloves with textile insert	workplace	required	as required	G 0,3,7,15,16
	at the	as		
apron rubberized white	workplace	required	at least 36	L 16

Additional equipment – working with animals

	personal / per workplace	pcs.	lifetime in months	risk assessment
gloves for handling animals	at the workplace	as required	as required	G 3

	personal / per			
	workplace	pcs.	lifetime in months	risk assessment
	at the	as		
gloves frost-resistant / cryogenic	workplace	required	at least 36	G 7,16
	at the	as		
protective goggles / face shield	workplace	required	at least 36	C E 16

Department of Pathological Physiology

Academic staff/Scientific staff/Assistant professor/Assistant/Lab technician

	personal / per workplace	pcs.	lifetime in months	risk assessment
work overcoat white	personal	7	at least 36	L 0,3
fleece vest white / sweatshirt white	personal	2	at least 36	L 0,7
work shirt white / T-shirt white	personal	7	at least 36	L 0,3
work trousers white	personal	7	at least 36	J 0,3
work footwear white, non-slip with anti-static finish, loafer / sandal / mule	personal	1	at least 18	10,3,4,8

Secretary

	personal / per workplace	pcs.	lifetime in months	risk assessment
work overcoat white / blue	personal	2	at least 36	L 0,3
fleece vest white / sweatshirt white	personal	2	at least 36	L 0,7
work footwear white, non-slip with anti-static finish, loafer / sandal / mule	personal	1	at least 18	1 0,3,4,8
textile gloves (cotton)	at the workplace	1	at least 12	G 0.3

Additional equipment – working in a laboratory

	personal / per			
	workplace	pcs.	lifetime in months	risk assessment
	at the	as		
safety goggles	workplace	required	at least 36	C 3,12,16
	at the	as		
face shield	workplace	required	at least 36	E 3,12,16
respiratory protection, specifications according to the activity	at the	as	according to the	
performed	workplace	required	instructions	D 13,17,18,19,20
	at the	as		G
disposable gloves (latex/nitrile/vinyl)	workplace	required	disposable	12,14,15,16,18,19,20,21

Department of Clinical Microbiology

Academic staff/Scientific staff/Assistant professor/Assistant/Lab technician

	personal / per workplace	pcs.	lifetime in months	risk assessment
work overcoat white	personal	7	at least 36	L 0,3
work shirt white / T-shirt white	personal	7	at least 36	L 0,3
work trousers white	personal	7	at least 36	J 0,3
work footwear white, non-slip with anti-static finish, loafer / sandal / mule	personal	1	at least 18	1 0,3,4,8

Additional equipment – working in a laboratory

	personal / per workplace	pcs.	lifetime in months	risk assessment
		ρcs.	meane in monas	risk assessment
	at the	as		
safety goggles	workplace	required	at least 36	C 3,12,16
	at the	as		
face shield	workplace	required	at least 36	E 3,12,16
respiratory protection, specifications according to the activity	at the	as	according to the	
performed	workplace	required	instructions	D 13,17,18,19,20
	at the	as		G
disposable gloves (latex/nitrile/vinyl)	workplace	required	disposable	12,14,15,16,18,19,20,21

Department of Non-medical Studies

Academic staff/Scientific staff/Assistant professor/Assistant

	personal / per workplace	pcs.	lifetime in months	risk assessment
work overcoat white	personal	2	at least 36	L 0,3
work shirt white / T-shirt white	personal	2	at least 36	L 0,3
work trousers white	personal	2	at least 36	J 0,3
work footwear white, non-slip with anti-static finish, loafer / sandal / mule	personal	1	at least 18	I 0,3,4,8

Vivarium

Academic staff/Scientific staff/Lab technician/Animal technician

	personal / per workplace	pcs.	lifetime in months	risk assessment
shirt white / smock white	personal	3	at least 36	L 0.3
fleece vest white / sweatshirt white	personal	2	at least 36	L 0,7
trousers white	personal	3	at least 36	J 0,3
footwear white, non-slip with anti-static finish, loafer / sandal / mule (easy to clean)	personal	1	at least 18	1 0,3,4,8

Additional equipment – working in a laboratory

	personal / per			
	workplace	pcs.	lifetime in months	risk assessment
	at the	as		
face shield (with replaceable soft plastic shield)	workplace	required	at least 36	E 3,12,16
respiratory protection, specifications according to the activity	at the	as	according to the	
performed	workplace	required	instructions	D 13,17,18,19,20
	at the	as		G
disposable gloves (latex/nitrile/vinyl)	workplace	required	disposable	12,14,15,16,18,19,20,21

Additional equipment – working in a GMO laboratory

	personal / per workplace	pcs.	lifetime in months	risk assessment
smock yellow	personal	2	at least 36	L 0,3
trousers yellow	personal	2	at least 36	J 0,3
fleece vest yellow / sweatshirt yellow	personal	1	at least 36	L 0,7
footwear yellow, non-slip with anti-static finish, loafer / sandal / mule (easy to clean)	personal	1	at least 18	1 0,3,4,8
face shield (with replaceable soft plastic shield)	at the workplace	as required	at least 36	E 3,12,16
respiratory protection, specifications according to the activity performed	at the workplace	as required	according to the instructions	D 13,17,18,19,20
disposable gloves (latex/nitrile/vinyl)	at the workplace	as required	disposable	G 12,14,15,16,17,18,19,20,21

Additional equipment – working in a rabbit operating room

	personal / per			
	workplace	pcs.	lifetime in months	risk assessment
operating smock green	personal	2	at least 36	L 0,3
operating trousers green	personal	2	at least 36	J 0,3
fully washable footwear green	personal	1	at least 18	1 0,3,4,8
	in the			
	operating	as		
operating overcoat disposable	room	required	disposable	L 0,3
	in the			
	operating	as		
operating cap disposable	room	required	disposable	A 0,12,16
	in the			
	operating	as		
operating mask disposable, tying	room	required	disposable	E 0,12,16
	in the			
	operating	as		
face shield (with replaceable soft plastic shield)	room	required	at least 36	E 3,12,16
	in the			
	operating	as		G
gloves disposable sterile (latex/nitrile/vinyl)	room	required	disposable	12,14,15,16,18,19,20,21

Additional equipment – working in a mouse operating room

	personal / per		Marthur Survey and	of a language of the state of t
	workplace	pcs.	lifetime in months	risk assessment
operating smock blue	personal	2	at least 36	L 0,3
operating trousers blue	personal	2	at least 36	J 0,3
fully washable footwear blue	personal	1	at least 18	I 0,3,4,8
	in the			
	operating	as		
operating overcoat disposable	room	required	disposable	L 0,3
	in the		•	
	operating	as		
operating cap disposable	room	required	disposable	A 0,12,16
	in the			
	operating	as		
operating mask disposable, tying	room	required	disposable	E 0,12,16
	in the			
	operating	as		
face shield (with replaceable soft plastic shield)	room	required	at least 36	E 3,12,16
	in the		•	
	operating	as		G
gloves disposable sterile (latex/nitrile/vinyl)	room	required	disposable	12,14,15,16,18,19,20,21

Additional equipment – working in a laboratory for tumour cell and antineoplastic agent application

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	personal / per			
	workplace	pcs.	lifetime in months	risk assessment
smock purple	personal	2	at least 36	L 0,3
trousers purple	personal	2	at least 36	J 0,3
fleece vest purple / sweatshirt purple	personal	1	at least 36	L 0,7
fully washable footwear purple	personal	1	at least 18	1 0,3,4,8
	at the			
face shield (with replaceable soft plastic shield)	workplace	1	at least 36	E 3,12,16
respiratory protection, specifications according to the activity	at the	as	according to the	
performed	workplace	required	instructions	D 13,17,18,19,20
	at the	as		G
gloves disposable sterile (latex/nitrile/vinyl)	workplace	required	disposable	12,14,15,16,18,19,20,21
	at the	as		
leather gloves	workplace	required	at least 12	G 3

Additional equipment – working in a laboratory treating animals after the tumour cell and antineoplastic agent application

	personal / per			
	workplace	pcs.	lifetime in months	risk assessment
smock purple	personal	2	at least 36	L 0,3
trousers purple	personal	2	at least 36	J 0,3
fleece vest purple / sweatshirt purple	personal	1	at least 36	L 0,7
fully washable footwear purple	personal	1	at least 18	1 0,3,4,8
face shield (with replaceable soft plastic shield)	at the workplace	1	at least 36	E 3,12,16
respiratory protection, specifications according to the activity performed	at the workplace		according to the instructions	D 13,17,18,19,20
gloves disposable sterile (latex/nitrile/vinyl)	at the workplace	as required	disposable	G 12,14,15,16,18,19,20,21
leather gloves	at the workplace	as required	at least 12	G 3

Additional equipment – work during the treatment of animals in the rodent breeding section

	 •			0	
Ī	personal / per				
	worknlace	ncs	lifetime in months	rick accessment	

smock dark red / magenta	personal	2	at least 36	L 0,3
trousers dark red / magenta	personal	2	at least 36	J 0,3
fleece vest / sweatshirt dark red / magenta	personal	1	at least 36	L 0,7
work footwear red / magenta, non-slip with anti-static finish,				
loafer / sandal / mule	personal	1	at least 18	I 0,3,4,8

Additional equipment – work during the treatment of animals in the rabbit breeding section

	personal / per workplace	nos	lifetime in months	risk assessment
	workplace	pcs.	meane in monas	risk assessment
smock turquoise	personal	2	at least 36	L 0,3
trousers turquoise	personal	2	at least 36	J 0,3
fleece vest / sweatshirt turquoise	personal	1	at least 36	L 0,7
footwear turquoise, non-slip with anti-static finish, loafer /				
sandal / mule	personal	1	at least 18	I 0,3,4,8
rubber boots white, non-slip	personal	1	at least 36	I 3,4,16
	at the			
apron rubber white	workplace	1	at least 36	L 16
leather gloves	personal	1	at least 12	G 3
rubber gloves (long 35 cm) with textile insert	personal	1	as required	G 15

Medical Library

Archivist/Librarian

	personal / per workplace	pcs.	lifetime in months	risk assessment
	at the	as		
textile gloves (cotton)	workplace	required		G 0,3
	at the	as		G
disposable gloves (latex/nitrile/vinyl)	workplace	required		12,14,15,16,18,19,20,21

Additional equipment – mail reception

	personal / per			
	workplace	pcs.	lifetime in months	risk assessment
	at the	as		
textile gloves (cotton)	workplace	required	at least 12	G 0,3
	at the	as		G
disposable gloves (latex/nitrile/vinyl)	workplace	required	disposable	12,14,15,16,18,19,20,21
	at the	as		
safety goggles	workplace	required	at least 36	C 3,12,16
	at the	as		
face shield	workplace	required	at least 36	E 3,12,16
	at the	as	according to the	
solid particle respirator	workplace	required	instructions	D 12,13,17,18,19.20

Operational and Technical Department

Head of the PTO/PTO officer

	personal / per workplace	pcs.	lifetime in months	risk assessment
winter work jacket (with reflective elements)	personal	1	at least 60	L 0,7
summer work jacket	personal	1	at least 60	L O
fleece vest / sweatshirt	personal	2	at least 36	L 0,7
winter work gloves	personal	1	at least 36	G 0,7
winter work footwear	personal	1	at least 60	1 0,2,3,4,7
summer work shoes	personal	1	at least 36	1 0,2,3,4
high visibility vest	at the workplace	as required	at least 36	L 2

Lecture room manager/ Division of Material-Technical Supplies officer

	personal / per workplace	pcs.	lifetime in months	risk assessment
work overcoat blue	personal	1	at least 36	LO
	at the	as		
textile / disposable gloves (latex/nitrile/vinyl)	workplace	required	as required	G 0,3

Door Guard

	personal / per workplace	pcs.	lifetime in months	risk assessment
winter work jacket (with reflective elements)	personal	1	at least 60	L 0,7
fleece vest / sweatshirt	personal	2	at least 36	L 0,7
winter work hat	personal	1	at least 60	A 7
winter work gloves	personal	1	at least 60	G 0,7
winter work footwear	personal	1	at least 60	1 0,2,3,4,7
work footwear white, non-slip with anti-static finish, loafer / sandal / mule	personal	1	at least 36	1 0,2,3,4,7
high visibility vest	at the workplace	as required	at least 36	L 2

Driver / Traffic Officer

	personal / per workplace	pcs.	lifetime in months	risk assessment
two-piece work trousers / dungarees / overall	personal	2	at least 36	N 0,3
work T-shirt / polo shirt (long/short sleeve)	personal	4	at least 36	L 0,3
work fleece vest / sweatshirt dark	personal	2	at least 36	L 0,7
summer work jacket	personal	1	at least 60	LO
winter work jacket (with reflective elements)	personal	1	at least 60	L 0,7
winter work trousers	personal	1	at least 60	J 0,7
summer work cap	personal	1	at least 60	A 6.12
winter work hat	personal	1	at least 60	A 7
winter work gloves	personal	1	at least 60	G 0,7

summer work shoes	personal	1	at least 36	1 0,2,3,4
winter work footwear	personal	1	at least 36	I 0,2,3,4,7
rubber boots non-slip	personal	1	at least 60	I 3,4,16
	at the	as		
rubber gloves with textile insert	workplace	required	as required	G 0,3,7,15,16
	at the	as		
work gloves leather/textile	workplace	required	as required	G 0,3
-	at the	as	•	G
disposable gloves (latex/nitrile/vinyl)	workplace	required	disposable	12,14,15,16,18,19,20,21
	at the	as	•	
safety goggles	workplace	required	at least 36	C 3,12,16
	at the	as		
high visibility vest	workplace	required	at least 36	L 2

Operations Technician/Maintenance Technician

	personal / per workplace	pcs.	lifetime in months	risk assessment
two-piece work trousers / dungarees / overall	personal	2	at least 36	N 0,3
work T-shirt / polo shirt (long/short sleeve)	personal	6	at least 36	L 0,3
work fleece vest / sweatshirt dark	personal	2	at least 36	L 0,7
work vest with pockets	personal	1	at least 36	L 0
summer work jacket	personal	1	at least 36	L 0
winter work jacket (with reflective elements)	personal	1	at least 60	L 0,7
winter work trousers	personal	1	at least 36	J 0,7
summer work cap	personal	1	at least 36	A 6.12
winter work hat	personal	1	at least 36	A 7
winter work gloves	personal	1	at least 36	G 0,7
summer work shoes	personal	1	at least 60	I 0,2,3,4
winter work footwear	personal	1	at least 36	I 0,2,3,4,7
rubber boots non-slip	personal	1	at least 36	I 3,4,16
rubber gloves with textile insert	at the workplace	as required	as required	G 15,16
work gloves leather/textile	at the workplace	as required	as required	G 0,3
	at the	as	•	G
disposable gloves (latex/nitrile/vinyl)	workplace at the	required as	disposable	12,14,15,16,18,19,20,21
safety goggles	workplace	required	at least 36	C 3,12,16
face shield	at the workplace	as required	at least 36	E 3,12,16
ear protectors, muffs/plugs	at the workplace	as required	according to the instructions	B 11
respiratory protection, specifications according to the activity performed	at the workplace	as required	according to the instructions	D 12,13,17,18,19.20
high visibility vest	at the workplace	as required	at least 36	L 2

Additional equipment – electrical work

	personal / per			
	workplace	pcs.	lifetime in months	risk assessment
	at the	as		
dielectric gloves	workplace	required	as required	H 8

Additional equipment – locksmith and welding work

	personal / per workplace	pcs.	lifetime in months	risk assessment
work overcoat blue	personal	2	at least 36	LO

welding shield/goggles	at the workplace	1	as required	C E 6,9,10
	at the			
welding gloves	workplace	1	as required	H 3.6
	at the			
welding apron	workplace	1	as required	L 3,6

Additional equipment – working at heights with PPE

	personal / per workplace	pcs.	lifetime in months	risk assessment
hard hat	at the workplace	as required	according to the instructions	A 1,2,3
work positioning system/fall arrest system	at the workplace	as required	according to the instructions	N 1

Additional equipment – construction electrical work

	personal / per			
	workplace	pcs.	lifetime in months	risk assessment
	at the	as	according to the	
hard hat	workplace	required	instructions	A 1,2,3
	at the	as		
high visibility vest	workplace	required	at least 36	L 2

Additional equipment – working with liquid nitrogen

	personal / per			
	workplace	pcs.	lifetime in months	risk assessment
	at the	as		
gloves frost-resistant / cryogenic	workplace	required	at least 36	G 7,16
	at the	as		
protective goggles / face shield	workplace	required	at least 36	C E 16

not provided Simulation Center not provided Center for the Support of Modern Teaching Methods not provided Computer Technology Center not provided Educational and Psychological Councelling not provided Dean's Office (except PTO, Medical Library and Registry)