

**Charles University, Faculty of Medicine in Hradec Králové**

**Dean's Directive No. 15/ 2024**

Ref. No. UKLFHK/321352/2024

Name: **Principles of Ensuring the Scientific Independence of Research Teams in the Implementation of Projects at the Faculty of Medicine in Hradec Králové**

Force and effect: On the day of its signature by the Dean

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**Article 1  
Introductory Provisions**

1. This Directive sets out the principles of the uniform approach used in the implementation of research projects at the Faculty of Medicine in Hradec Králové (hereinafter referred to as "**FM HK**").
2. The aim of the Directive is to establish and declare the principles for creating a suitable environment and conditions at FM HK for work in the field of research and development in order to ensure the unquestionable independence of the researchers and research teams in making free decisions while implementing the scientific procedures and objectives of the project and managing the project budget which would be similar to those which are a standard for the implementation of prestigious projects at the European level, particularly those in which the scientific independence of research teams is a stated requirement.

**Article 2  
Obligations of FM HK**

1. By adopting this Directive, FM HK undertakes and is obliged to create a suitable environment for the professional research teams to work in the field of research and development and it guarantees scientific independence to research activity managers and professional research project managers, in particular when it comes to:
  - the freedom of decision in the scientific procedures of the project;
  - the use of the project budget to achieve the research objectives set out in the project;
  - the right to publish as the lead author, the right to select co-authors who have made substantial contributions to the publication, and the selection of the periodical for publication;
  - the preparation of the research part of the project reports;
  - the selection of other members of the expert team and their management in accordance with the conditions of the project and the applicable regulations of FM HK; and
  - access to the premises and facilities of FM HK which are necessary for the implementation of the research activities which are the subject of the project.

2. FM HK undertakes to provide the research activity managers, professional managers, and members of expert research teams of research projects with comprehensive technical and administrative support during the implementation of the project, in particular when it comes to:
  - the use of infrastructure, equipment, access rights, products, and other services of FM HK which are necessary for carrying out the research in the implementation of the project;
  - work management and team leadership;
  - administration of the submission and collection of research results of the team members to the professional manager, preparation of the research report, and publication activities;
  - accounting and financial reporting, including the provision of important financial information;
  - applying standard management procedures;
  - general project logistics;
  - access to the information system; and
  - provision of timely information on all facts and circumstances which could affect the implementation of the project.
3. All employees of FM HK carrying out the agenda in the respective areas of support are bound and obliged to provide comprehensive support and to fulfill the obligations and principles of FM HK pursuant to Article 2 (1) and (2) of this Directive.

### **Article 3**

#### **Obligations of the Project Researchers**

1. In performing their tasks on a given research project, the research teams and all their members are obliged to act with all due professional care in a proper and timely manner, making the maximum use of all their knowledge, skills, and scientific potential.
2. When submitting, researching, and carrying out the accounting of a project, they are obliged to proceed in an economical way with the maximum effective use of the project funds in order to achieve the project objectives and to abide by the conditions of the project, the provider of the subsidy, and the valid documents of the project promoter.
3. In addition, the research team is obliged to abide by the applicable legislation as amended, other relevant regulations, and the Code of Ethics.

### **Article 4**

#### **Scope**

1. This Directive applies to and is binding on all projects researched at FM HK and all employees of FM HK and other persons involved in the research and support of the projects at the FM HK.

2. FM HK hereby declares that the principles and obligations defined in Article 2 (1) and (2) of the Directive have always been implemented and followed in the research projects at FM HK even prior to the entry into force of this Directive.

## **Article 5**

### **Final Provisions**

1. This Directive comes into force and effect on the day of its signature.

In Hradec Králové on 19 June 2024

Prof. MUDr. Jiří Mandřák, Ph.D.  
Dean