
Czech Crime Register

Extract from Czech Crime Register ("Výpis z rejstříku trestů") confirms that you have not committed any crimes in the Czech Republic.

Find out at first if this document is needed in a particular country where you want to work!

There is enough time to arrange the Extract from Crime Register - normally it is valid for 6 months!

In some special cases - e.g. Recognition of Qualification purposes it is valid for 3 months ONLY!

Please note, that the conditions for issuing the Extract from Crime Register are different for EU and non-EU countries citizens!

EU countries citizens

- 100,- CZK fee for issuing
- passport (ID card)

It can last **up to 20 days** to get the Extract, because all the Crime Registers in the EU countries are connected and sometimes you are not able to get the Extract immediately. If you will not get the Extract immediately, you will get just the confirmation that you applied for it.

Please, be careful and don't lose it, you will need it later on! On the confirmation will be written when the Extract will be prepared for you **or** you will be notified via e-mail. Once you get the notification (or on the given date) you will just go to any post office (Czech Point) in the Czech Republic, show to the official the confirmation and passport or ID card and the Extract will be given to you.

non-EU countries

- 100,- CZK fee for issuing
- passport

You will get the Extract immediately or in approx. 1 hour.

You can apply at any post office (Czech Point) and as well at:

1. "Matrika" office

- right part of the building, ground floor, behind the staircase, door No. 174 Magistrát města, tř. ČSA 408, HK
- bus stop "Magistrát města" (in front of the Faculty)

Monday and Wednesday	8.00 a.m - 5.00 p.m.
Tuesday, Thursday and Friday	8.00 a.m - 2.00 p.m.

Please, have the exact amount (100,-CZK) on you!!!

2. "Vrchní soud" (Court of Justice)

- Generální prokuratura
oddělení výpisu z rejstříku trestů (division of the crime registers)
Soudní 1, Prague 4
- take underground line "C", get off at station called "Pražské povstání"

Monday and Wednesday	7.30 a.m. - 5.00 p.m.
Tuesday, Thursday and Friday	7.30 a.m. - 2.00 p.m.