

Instructions for students presenting the projects and for their tutors

The conference is held on May 12, 2020 from 2.00 p.m. at the Educational centre (EC) in the University hospital.

Please fill in your project abstract into the attached form and send it electronically **by April 22, 2020 at the latest** to e-mail address: **HAVRANOVAE@LFHK.CUNI.CZ**

Instruction how to fill in the form:

Text will be copied directly to the Abstract book; therefore, it is necessary to fill in the form according to the instructions below:

- Follow the pre-set font size and line spacing.
(Times New Roman 12, simple line spacing) **and do not change it!**
- Use text-align: justify.
- Text must not lap over the form.

Project title: Starts with capital letter and the rest in small letters
Font – **bold**
(e.g. **Hypertension after kidney transplantation**)

Authors: Surname and Name of the Student
Font – **bold**
(e.g. **Cording Theresa**)

Department of the origin:

e.g. - Department of Surgery, Faculty of Medicine and University Hospital, HK
Department of Biology, Faculty of Medicine, HK

Tutor and Tutor's Department:

Name and Surname of the tutor with all the titles and the name of the Department
(e.g. Prof. Miroslav Kuba, M.D., Ph.D., Department of Pathological Physiology, Faculty of Medicine, HK)

Time for the presentation is 10 minutes, for discussion 5 minutes.
We are kindly asking you for keeping up to the given times.

We are thanking you in advance for providing the documentation on time.

Assoc. Prof. Alena Stoklasová, M.D., Ph.D.