

FOREIGN LANGUAGES IN DOCTORAL STUDY (PH.D.)

According to the regulations for the organization of study at the Charles University Faculty of Medicine in Hradec Králové, an examination of **Medical English** is a constituent part of the individual study plan for each candidate. (No other foreign language is possible.)

The only accepted proof of the required level of Medical English knowledge is: **An examination at the Faculty's Department of Languages in Hradec Králové.**

Preparation for this exam is in the form of self-study. There are not any courses available for Ph.D. students.

- The requirements for the exam are as follows:

a) **a candidate's Europass curriculum vitae (CV) in English**

To fulfill this requirement successfully, please go to and study this website: <http://europass.cedefop.europa.eu> You will find there all necessary instructions, forms to download and concrete examples of CV's in English. (We strongly recommend the section *Create your Europass CV online now*, where you can follow clear, basic steps and create your CV easily.)

b) **a 10-minute powerpoint presentation** (10 - 20 slides) based on candidate's study and research field presented in classroom instructional style. The candidates will use their talking points only as a guide. (A full text in PWP and its reading is not allowed.) Within the presentation, the candidates should touch on each of the talking points and should assume that the examiners have little or no understanding of the topic. Therefore the candidates should approach the presentation with the intent of educating the examiners on the research topic. The candidates are not evaluated on the extent of their subject knowledge, but on their **ability to communicate the information in English**. Candidates are welcome to use any other equipment/materials during their presentations, such as a smartboard, white board and markers, photos, X-ray pictures, etc. During or after the presentation the examiners will ask questions in much the same way as a student might ask following a lecture.

- Knowledge of **units 55 – 59** (*Eric H. Glendinning, Ron Howard: Professional English in Use – MEDICINE*) is **mandatory** for this section.
- All candidates' presentations will be saved at the Language Dept. His/her presentation may be used as future teaching material or as a component within various e-learning programmes and projects held by the Faculty of Medicine in Hradec Králové.

c) **10-minutes on the mandatory textbook**. The examiners will test the candidates by asking questions to find out whether the candidates studied the textbook. Questions can include reading of a chosen section, explanation of any medical term, discussion of any topic, personal experience in the chosen topic, etc.

The candidates are supposed to study: 1) units **34 – 39, 46** and

2) **five units** relevant to their research study field (depending **on the student's choice**)

EXACT PROCEDURE, REQUIREMENTS, TIPS, ADVICE

Necessary steps **BEFORE** the examination at the Department of Languages:

1) Study this textbook and useful sources:

Eric H. Glendinning, Ron Howard: Professional English in Use – MEDICINE. Cambridge University Press 2007. ISBN 978-0-521-68201-5

Merriam-Webster dictionary: <http://www.merriam-webster.com>

Oxford dictionary: <https://en.oxforddictionaries.com/definition/online>

Macmillan dictionary: <https://www.macmillandictionary.com/>

Medical dictionary: <http://medical-dictionary.thefreedictionary.com/>

Medical dictionary and encyclopedia (US):

<http://www.nlm.nih.gov/medlineplus/healthtopics.html>

Pronunciation dictionary (both UK and US pronunciation): <http://howjsay.com>

Mayo clinic conditions and symptoms: <https://www.mayoclinic.org/diseases-conditions/>

Mayo clinic research: <https://www.mayo.edu/research/centers-programs>

2) Examination dates to be found in the SIS. Please sign up as soon as you decide on your date because the number of students for each individual exam date is limited.

3) The candidates will send via e-mail (jazykys@lfhk.cuni.cz) their Europass CV together with their PWP to the secretary at the Department of Languages at least **ONE WEEK BEFORE** their chosen exam date (e-mail: always add an e-mail subject: PhD). It is up to the candidate to make sure that all the necessary items have been received by the Department of Languages. If this condition is not fulfilled or materials are sent later than required, the candidate will not be examined.

4) Exam procedure in short:

- 1) 5-minute talk: Introduce yourself, your CV
- 2) 10-minute PWP + discussion
- 3) 10-minute testing of mandatory textbook knowledge
- 4) evaluation

EVALUATION

You are expected

- to write down with minimum mistakes (and according to the requirements) your Europass CV and your PWP
- to introduce yourself fluently and clearly and answer any possible question asked by the examiners
- to present a clear, detailed description of your research field with an effective and logical structure
- to formulate your opinions
- to understand the spoken language (questions asked by the examiners)
- to understand and to be able to use and pronounce correctly basic medical vocabulary from your own research field and from the textbook *Professional English in Use – Medicine (mandatory + elective units)*.

GOOD LUCK!

chairperson of the examination board:

PhDr. Jan Comorek, Ph.D.

members of the examination board: Matthew Shane Renfro, B.A., Mgr. Dagmar Vrběcká

secretary: Petra Hovorková,

(+420) 495 816 536; jazykys@lfhk.cuni.cz